

BASIC COST ACCOUNTING

(INTRODUCTION AND COSTING FOR MATERIAL) POLYTECHNIC SERIES

Author: Khairiani binti Othman Khasniza binti Abd Karim Nurulhuda binti Md Saad

BASIC COST ACCOUNTING (INTRODUCTION AND MATERIAL CONTROLS) POLYTECHNIC SERIES



ALL RIGHTS RESERVED.

No part of this publication may be reproduced, distributed or transmitted in any form or by any means, including photocopying, recording or other electronic or mechanical methods, without the prior written permission of Politeknik Sultan Salahuddin Abdul Aziz Shah.

BASIC COST ACCOUNTING (INTRODUCTION AND MATERIAL CONTROLS) POLYTECHNIC SERIES

Authors:

Khairiani Binti Othman Khasniza Binti Abd Karim Nurulhuda Binti Md Saad

eISBN No: 978-967-0032-26-9

Published By:

UNIT PENERBITAN POLITEKNIK SULTAN SALAHUDDIN ABDUL AZIZ SHAH PERSIARAN USAHAWAN SEKSYEN U1 40150 SHAH ALAM No. Telefon: 03-51634000 No. Faks:03-55691903

First Published 2022

PREFACE

Cost Accounting is part of quality management and has become one of the most important approaches to assist the management team in their key tasks including planning, evaluating, analysing, controlling, and monitoring the organization's activities for either manufacturing or services sectors. Everyone who works in an organization needs to learn about costing and strive to enhance quality and deliver improvements for their product or services offered in the market.

The first chapter of this book enable readers to develop knowledge and understand the basic cost concepts such as the cost unit, cost centre, cost object, cost elements, cost classification, product costs, period cost, and cost behaviour.

In the second chapter, readers can learn about controlling materials costs associated with the production process including the function of purchasing department, the purchasing procedure, and the store control procedure using economic order quantity, inventory control level, and inventory turnover ratio. This chapter also enable readers to apply inventory recording systems which are First in First Out, Last in First Out, and Weighted Average methods.

We hope that students or everyone who is planning to join and work in an organization in the future and everyone who has just joined an organization will benefit from this book. Happy Reading!

CONTENTS

PAGE

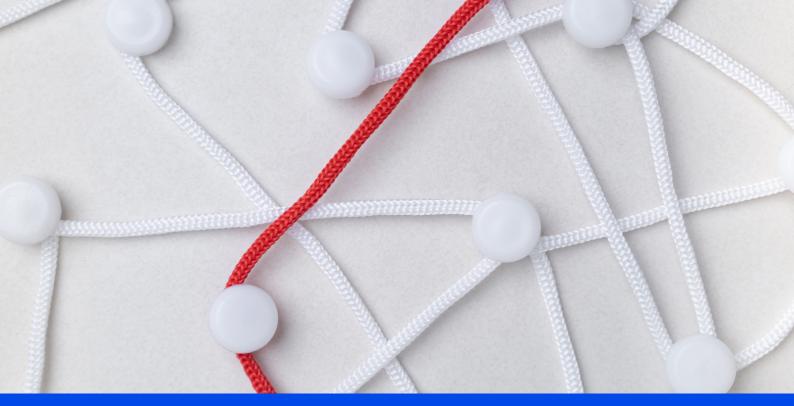
Chapter 1 INTRODUCTION TO COST ACCOUNTING AND ELEMENT OF COST

1.1	Introduction	1
1.2	The Importance of Cost Accounting	2
1.3	The Differences between Cost Accounting and Financial	3
1.4	Basic Cost Concept:	
	Cost Unit	5
	Cost Centre	6
	Cost Object	7
	Conversion Cost	8
	Opportunity Cost	9
	Incremental Cost	10
	Replacement Cost	11
	Sunk Cost	12
	Cost Accumulation	13
	Cost Assignment	14
	Product Cost	16
	Period Cost	17
	Cost Behaviour	18
	Controllable Cost	22
1.5	Statement of Cost	23
Exercises		

CONTENTS

PAGE

Chapter 2	Chapter 2 COSTING FOR MATERIALS				
	2.1	Introduction	30		
	2.2	Direct Materials	31		
	2.3	Indirect Materials	33		
	2.4	Materials Control	34		
	2.5 Purchasing Department Function				
	2.6 Purchasing Procedure				
	2.7 Purchasing Documents				
	2.8 Storing Control		44		
	2.9	Inventory Management:			
		Raw Materials Issuing Procedure	45		
		Economic Order Quantity	48		
		Inventory Level Control	57		
		Inventory Turn Over Ratio	60		
		Perpetual Inventory System	63		
		Periodic Inventory System	64		
		Inventory Valuation	66		
	Exerc	ises	69		
List of refere	List of reference 8				



CHAPTER ONE INTRODUCTION

LEARNING OUTCOME :

- 1. Identify the concept, principle, methods and techniques of cost.
- 2. Identify the cost accumulation and cost assignment.
- 3. Prepare statement of cost.

INTRODUCTION TO COST ACCOUNTING

COST ACCOUNTING

Cost Accounting is a form of managerial accounting which capture all elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or specific job.

FINANCIAL ACCOUNTING

Financial accounting is the field of accountancy concerned with the preparation of financial statements for decision makers such as stockholders, suppliers, banks, employees, government agencies, owners and other stakeholders.



Planning

To identify and select the best alternatives that best suit with the organization's objective.

Controlling

Managers ensure that the plan is being followed.

Performance Evaluation Other Importance

Evaluating the profitability of individual products and product lines. Determining the relative contribution of different managers and different parts of the organization. For non profit organizations, evaluates the effectiveness of managers, departments and programs.

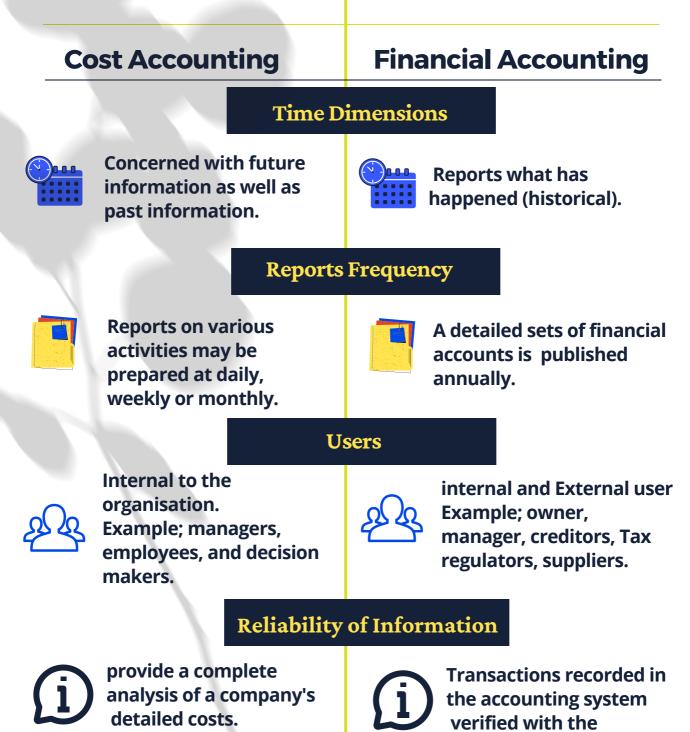
Identify and manage efficient/inefficient departments

- Identify profitable/unprofita ble products or services.
- Identify areas of wastage and propose remedial actions.
- Analyze the effects of alternative courses of action.

Cost Accounting & Financial Accounting

Cost Accounting	Financial Accounting
Legal Requ	iirements
The information should be produced only if it is considered that the benefits from the use of the information	Statutory requirement for public limited companies to produced annual financial accounts.
Focus of th	e business
Focus on small parts of the organization.	Describe the whole of the business.
GA	AP
Not required to adhere to GAAP. Providing information for internal purposes and useful for managers relating to decision making, planning and controlling.	FA statements must be prepared to conform with legal requirements and the GAAP. Essential to ensure the uniformity and consistency that needed for external financial statements.

Cost Accounting & Financial Accounting



objective evidence.

BASIC COST CONCEPTS

1. Cost Unit

Refers to the unit of quantity of product, service, or time (or combination of these) in relation to which costs may be ascertained or expressed. A simple unit represents a single standard measurement like per kilogram, per piece and per metre.

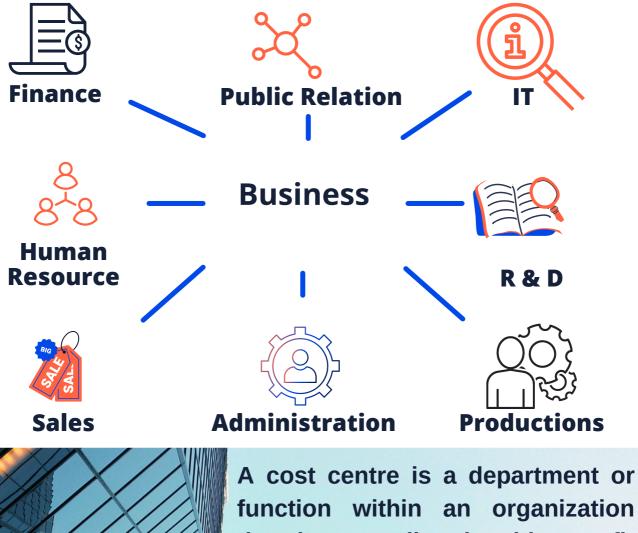
A complex unit uses a combination of two simple units like per kilowatt-hour, per tonne-kilometre and per patient-days.



2. Cost Centre



CIMA defines Cost Centre as "a production or service, function, activity or item of equipment whose costs may be attributed to cost units.



function within an organization that does not directly add to profit but still costs the organization money to operate. Cost centres only contribute to a company's profitability indirectly.

3. Cost Object

Cost Object is the method of measuring the cost of a product, segment, customer, or another object separately so as to determine the exact cost along with the determination of the selling price. A Cost Object is anything for 7

Pricing Grounds | Starbucks grande latte in China Total: \$4.90



	10tal: \$4.80
 Other operating expenses Equipment costs Tax General and administration 	0.17 4%
- Labor	0.41 9%
- Raw materials	0.64 ··· 13%
Store operating expenses	0.72 ··· 15%
– Profit	
- Rent	
Note: Figures don't add up to 10	10% due to rounding.
Source: SmithStreet	The Wall Street Journal

which a cost is to be calculated or that makes you

incur a cost. It could be

anything for which a

company plans to calculate

costs separately. A cost

object could be a part of the

process to come up with the

pricing of a product or

4. Conversion Cost

Conversion costs are the costs that are incurred by manufacturing companies when converting raw materials into finished goods.



Direct Labour





Finished Goods

It is the direct labor plus any manufacturing overheads needed to convert raw materials into a finished product. In other words, conversion costs are associated with converting materials to an actual product.

5. Opportunity Cost

Opportunity cost is the loss of potential profit or gains when one alternative is chosen. The concept is useful simply as a reminder to examine all reasonable alternatives before making a decision.

The cost that measures the opportunity that is lost or sacrificed.

Example:

Alternative 1: Buy a new machine for RM50,000. Alternative 2: Training personnel RM30,000.

If alternative 1 is chosen, the opportunity cost is alternative 2.



6. Incremental Cost

Incremental Cost refers to the additional cost incurred in undertaking certain actions such as expanding the production level or adding a new product to the product line.

An incremental cost or differential cost is a business planning analysis that looks at the additional cost to the company if a particular action is taken. In other words, if a company decides to take action on a new project, what extra expenses will the new project create?

Example:

Adding a new accessories for the current product line will increased certain cost such as material cost.



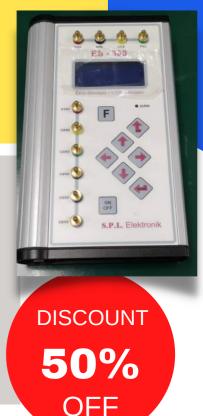


7. Replacement Cost

Replacement cost is the amount of money required to replace an existing asset with an equally valued or similar asset at the current market price. In other words, it is the cost of purchasing a substitute asset for the current asset being used by a company.

Example: The Present Value of Machinery XYZ is RM15,000.

Replacement cost for the machinery XYZ is RM25,000.



REPLACEMENT COST:

Cost of replacing with an item that performs the same function or having the similar characteristics.

8. Sunk Cost

Profile

All sunk costs are fixed costs but not all fixed costs are sunk costs.

Example

- Purchase cost of machinery.
- Purchase cost of equipment.
- Salaries
- Repairing machine
- Depreciation
- Rent.

A sunk cost refers to money that has already been spent and cannot be recovered. These costs are excluded from consideration of making future decisions, as they cannot be recovered and not relevant to future decisions. It will remain the same regardless of the outcome of a decision. It is also known as retrospective cost.



9. COST ACCUMULATION

Cost accumulation is the process of collecting all costs information using the cost accounting system. It is a process of collection of all relevant data regarding the various costs incurred at various stages of production.

Cost Accumulation calculates all manufacturing costs in a sequential pattern. It considers all costs in the production process, starting from raw materials to the finished goods.





10. COST ASSIGNMENT

Cost assignment is about assigning costs to cost objects. It is the allocation of costs to the activities or objects that triggered the incurrence of the costs.



Direct Labour- c	hef
------------------	-----



Example : Bakery



Direct Material - raw materials for baking. Direct Expensesbusiness registration fees or licensing fees.



Cost allocation is a sub-process of cost assignment, which is the overall process of finding total cost of a cost object.



11. PRODUCT COST

Product cost are related to the goods purchased or produced for resale. If the products are sold, the product cost will be included in the cost of goods sold and recorded as expenses in current period.





If the products are unsold, the product costs will be included in the closing stock and recorded as assets in the balance sheet.

12. PERIOD COST

Period costs are the costs that your business incurs that are not directly related to production levels. These expenses have no relation to the inventory or production process but are incurred regularly, regardless of the level of production.

Period cost is related to the operation of a business. They are treated as a fixed costs and charged as expenses when they are incurred. They should not be included in the stock valuation.

Period Cost

Selling expenses:

- Marketing Expenses
- Sales personnel salaries
- Commission expenses

Administration expenses:

- Office personnel salary
- Office supplies
- Depreciation for Office Equipment.



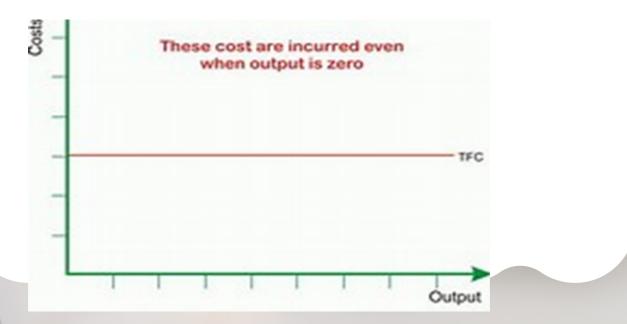
13. Cost Behaviour

Costs can be classified into variable, fixed, semivariable, or step-costs according to how they behave with respect of changes in activity levels.

Fixed Cost	
Variable Cost	
Semi Variable Cost	

Fixed Cost

Total fixed cost remains constant over a relevant range of activity level but unit fixed cost falls with an increase in activity volume.

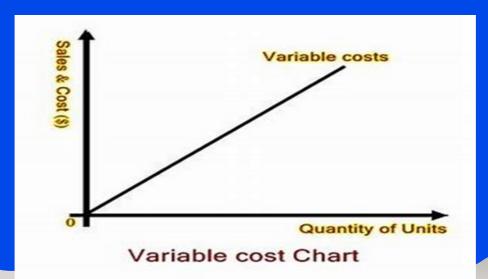


Example: rent, insurance, interest on loan.



Variable Cost

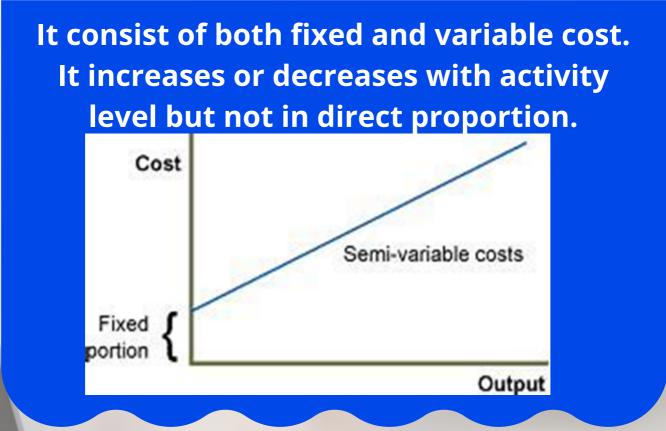
It increases or decreases in direct proportion to levels of activity, but the unit variable cost remains constant.



Example: direct materials and direct labour



Semi Variable Cost



Example: Telephone, water and electricity,







Controllable costs

For planning and control purposes, costs can be classified as controllable or noncontrollable.



CONTROLLABLE COSTS

Controllable costs are costs that are within the control of managers. Examples include production wastage, production efficiency and product reworks. With proper planning and control, production managers are able to reduce cost.

NON-CONTROLLABLE COSTS

Whilst non-controllable costs are those costs beyond the manager's control. Example : factory insurance premium and factory rent. These cost are treated as fixed because they are not targets for cost reduction and unavoidable.

STATEMENT OF COST

A cost statement or cost sheet is a statement that shows the various components of total cost for a product or services and shows previous data for comparison.

The cost statement is also used to set the ideal selling price of a product based on the cost sheet.

3.

2.

1.

Components of cost are constituted mainly of prime cost, factory cost or manufacturing overhead, administration overhead and selling and distribution overhead.

4.

Prime cost:

This comprises direct material, direct wages, and direct expenses.

Factory cost:

This is made up of prime cost plus factory overhead, which includes indirect wages, indirect material and indirect expenses. Factory cost is also known as works cost, production cost, or manufacturing cost.



FORMAT STATEMENT OF COST

NAME OF COMPANY

	RM	RM	RM
Raw Material :			
Opening Stock		xxx	
(+) Purchase	xx	7007	
(+) Carriage Inward	XX		
(-) Return Outward	(XX)		
(-) Return Outward	(^^)	xx	
() Clasing Stack			
(-) Closing Stock		(X)	VVV
Cost of Materials Consumed			XXX
Direct Wages			xx
Direct Expenses:			
Rental of specific machine		xx	
Royalty		XX	
noyary		AA .	xx
PRIME COST			xxx
(+)Manufacturing Overhead:			
Depreciation of machinery/plant etc		xx	
Insurance of factory		XX	
· · · · · · · · · · · · · · · · · · ·		XX	
Salary of factory engineer		XX	
Power supply		XX	
General expenses of factory			
Indirect raw material/wages		XX	
Rent and Rates of the factory		XX	xxxx
(+) Opening Stock of Work In Progress			XX
(-) Closing Stock of Work In Progress			(X)
PRODUCTION / MANUFACTURING COST			XXX
(+) Opening stock Finished Goods			XX
(-) Closing stock of Finished Goods			(XX)
COSTS OF GOODS SOLD			XXX
(+) Administrative Overhead			
Depreciation of office equipment/furniture/fittings etc	1	XX	
Salary of Office clerk/manager		XX	
Stationery		XX	
Office Insurance		XX	
Office Rent and Rates		XX	
Bank Charge		XX	
Interest on loan		XX	
Office general expenses		XX	
			XXX
(+) Selling and Distribution Overhead			
Advertising		XX	
Promotion		XX	
Salesman Commission		XX	
Salary of van/lorry driver		XX	
Depreciation for lorry/van		XX	
Other expenses for lorry /van		XX	
			XX
TOTAL COST			XXX
(+) Profit/(-) Loss			XXX

24

Exercise

HOMEWORK & STUDY

Tick the question that you have successfully done.

Question 1

Question 2

Question 3

Question 4

Question 5

Question 6

EXERCISE

QUESTION 1

GREEN Manufacturing Company submits the following information on 31 December 2020:

	RM
Sales for the year	275,000
Inventories at the beginning of the year:	
Finished goods	7,000
Work in progress	4,000
Purchase of the materials	110,000
Materials inventory:	
Beginning	3,000
Closing	4,000
Direct Labour	65,000
Factory Overhead was 60% of the direct labour cost	
Inventories at the end of the year:	
Work in progress	6,000
Finished goods	8,000
Other expenses for the years:	
Selling expenses 10% of sales	
Administration expenses 5% of sales	

Based from the above information, prepare a statement of cost.

QUESTION 2

The information below extracted from the books of RI Manufacturing Co. for the year ended 31 December 2020.

	RM
Sales	200,000
Opening stocks : Finished goods	5,000
: Work in progress	2,000
Purchased of materials	100,000
Materials stocks as at : 31 December 2019	4,000
: 31 December 2020	3,000
Direct labour	50,000
Closing stocks : Finished goods	8,000
: Work in progress	5,000
Other expenses :	
Sales expenses was 10% from sales value	
Administration expenses was 5% from sales value	
Manufacturing overhead was 60% from direct labour cost	

Prepare Statement of Cost for the year ended 31 December 2020 for RI Manufacturing Co.

QUESTION 3

The information below extracted from the books of MAYA Manufacturing Co. for the year ended 31 December 2020.

	RM
Direct Material	300,000
Direct Labour	150,000
Depreciation of factory building	20,000
Depreciation of office building	15,000
Depreciation of staffs' car	10,000
Machinery maintenance expenses	1,000
Insurance of staffs' car	1,500
Insurance for office building	1,200
Insurance for factory	1,200
Salary : Office manager	25,000
: Engineer	25,000
Electricity (including for administration office RM3,000)	10,000
Advertisement	5,000
Promotion	6,000
Manufacturing general expenses	150,000
Office general expenses	50,000

Prepare Statement of Cost for the year ended 31 December 2020 for MAYA Manufacturing Co.

QUESTION 4

The following are the information extracted from MQH Manufacturing books for the year ended 31 December 2020.

	RM
Opening Stock : Raw materials	2,300
Finished goods	4,860
Work in progress	2,500
Purchased of raw materials	68,700
Direct wages	40,200
Indirect wages	8,900
Power and electric	4,600
Insurance : Factory	1,556
: Office	1,244
Rent : Factory	6,667
: Office	5,333
Machinery expenses	1,400
Manufacturing general expenses	980
Depreciation: Plant and machinery	3,600
: Office equipment	1,200
Sales and distribution expenses	6,800
Inport duty on raw materials	1,000
Royalties	3,000

Additional information:

a)	Closing stock	:	Finished goods	RM4,450
			Raw materials	2,880
			Work in progress	3,000
b)	Power and electricity e	xpenses	are to be portioned to office and factor	y at the ratio of 2 : 3.
c)	Accrual expenses	:	Sales and distribution expenses	RM200
			Direct wages	150

You are required to prepare Statement of Cost for MQH Manufacturing for the year ended 31 December 2020.

QUESTION 5

Anna Delights involved in bakery business. The following are the financial information of the company for the year ended 31 December 2020.

Units sold (Sales price per unit RM9)	40,000
	RM
Purchase :	
Powder	70,000
Sugar	20,000
Baking powder	1,000
Labour :	
Baker's salary	24,000
Factory cleaner's wages	6,000
Van driver's salary	12,000 per driver
Specific machine rental for dough mixing	34,000
Royalty	6,000
Depreciation:	
Machinery	32,000
Van (used for distribution of bread)	8,000
Rental for building	8,000
Insurance of building	6,000
Utilities	6,480

INVENTORY	1/1/2020	31/12/2020
Powder	3,000	1,000
Sugar	1,600	1,800
Baking powder	300	500
Work in progress	26,000	29,000

Additional information :

 a) Rental for building, insurance of building and utilities have to be portioned to production department for ³/₄ and the balance is for administration department.

b) Royalty was paid for the recipe of bread and based on quantity of unit produced.

You are required to prepare Statement of Cost for the year ended 31 December 2020 and show the PRIME COST, OVERHEAD COST, TOTAL COST and PROFIT or LOSS for Anna Delights.

QUESTION 6

Soft & Safe is a company produced baby care products. The following extracted from the company's book as at 31 December 2020.

	RM
Purchase of Raw Materials	13,000
Direct Wages	10,000
Factory's salaries	6,000
Royalty	12,500
Carriage inward for raw materials	6,000
Factory rental	1,000
Electricity and power	2,500
Stock at 1/1/2020:	
Raw materials	2,000
Finished goods (4,000 units)	1,100
Work in process	3,300
Stock at 31/12/2020:	
Raw materials	2,300
Finished goods (6,250 units)	1,000
Work in process	7,250

Promotion expenses was RM0.30 each for unit sold which is 25,000 units had been produced during the year. Royalty was paid based on unit produced.

You are to required to:

- a) prepare Cost Statement for the year ended 31 December 2020
- b) calculate the profit of selling price was 500% on the purchase of raw materials.



Scan the QR code for the answers guide!



CHAPTER TWO COSTING FOR MATERIALS

LEARNING OUTCOME :

- 1. Describe the materials control.
- 2. Explain purchasing department's function, purchasing procedure, storing control and raw material issuing procedure.
- 3. Determine stores control procedures for material using Economic Order Quantities, Inventory Control Levels and inventory turnover ratio.
- 4. Record inventory using perpetual and periodic inventory system.



DIRECT MATERIALS

Cost of raw materials or parts that go **directly** into producing products

PRIME COST

Direct Materials are grouped under Prime Cost.



FACTORY WEB TOUR

https://www.youtube.com/ watch?v=BbcKZ1lRDuA



QUESTION:

- 1. Identify direct materials used in the Porsche 911" manufacturing process.
- 2. Identify indirect materials used in the Porsche 911" manufacturing process.

INDIRECT Materials

Materials that are used in the production process but not directly traceable to the product. Example: glue, oil, tape and cleaning supplies are classified as indirect material.

MANUFACTURING OVERHEAD COST

Indirect Materials are grouped under **Manufacturing Overhead Cost.**



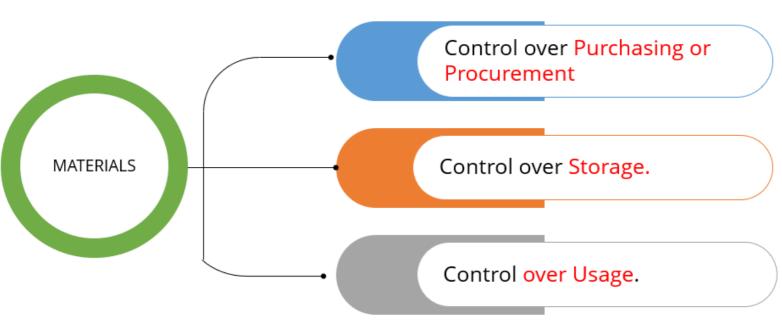






MATERIALS Control

Investment in materials normally is very high. As such, proper control has to be maintain. Control of materials are spread over three major areas.



Material Control Involves

MATERIALS CONTROL

A system or procedure that ensures that various functions or department within an organization coordinate their activities to achieve efficient materials planning, purchases and usage.



MATERIALS Control Objectives

Objectives Of Material Control



"Material control is a systematic control over purchasing, storing and consumption of materials, so as to maintain a regular and timely supply of materials, at the same time, avoiding overstocking."

"Materials control is the systematic control over the materials at all its stages procurement, storage and usage—so as to help in maintaining regular and uninterrupted flow of the materials in the production."



EFFECTIVE MATERIAL CONTROL

Effective Material Control System



PURCHASING DEPARTMENT FUNCTION

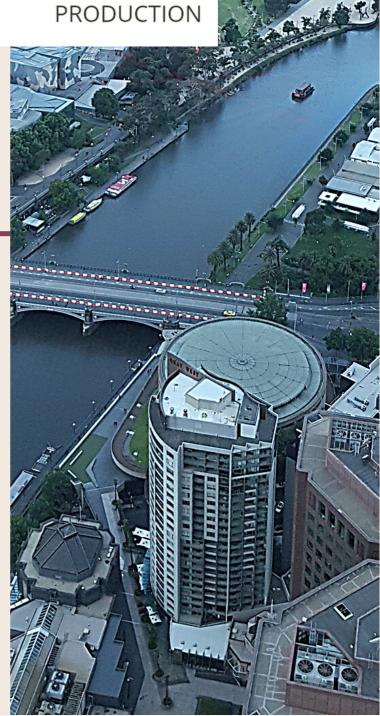






Flow of Materials from Purchasing Department to Store Department and usage in Production Department.

Purchasing Department is for responsible the **This** procurement process. department ensure that goods must be procured at the right time, in the right quantity, in the right quality, at the right specification and the right price. If the purchasing process falls down, business will not be able to manufacture products and meet the customer demand.





PURCHASING Department Function

Strategic Vs. Operational Role

Strategic purchasing is responsible for planning all the high-level tasks and decisions related with procurement. Operational purchasing, also known as tactical purchasing, takes care of the administrative aspects of purchasing.



PUCHASING DEPARTMENT FUNCTION



ACTIVITY 1

Identify the differences between strategic and operational purchasing function.

NY X YMAA X XIA

PURCHASING PROCEDURE



Purchasing is the first phase of materials management. Procurement is a function responsible for getting the materials, supplies and equipment of right quality, in the right quantities from the right source, at the right prices and at the right



PURCHASING Documents

Charge Cost C	e job/ Centre No:		TERIAL RE	QUISITI	Ser	ial No: te:		
Code			Quantity		Cost	office on	ly	
No. Description			or weight	Rate	Unit	\$	s	Stores ledger
Authorised by: Storekeep		er:	Prices entered by:					
Receive	d by:	Bin card e	entered:	Calcula	ations chec	ked:		

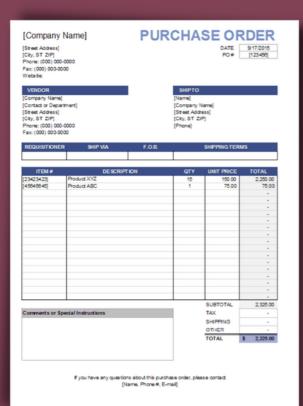
Materials Requisition Notes

Materials Requisition Notes (MRN) are document issued by production departments to authorize the storekeeper to release the goods which have been requisitioned and to update the stores records. This document are prepared in duplicate copy. One copy is sent to the store keeper and the another is retained by production department.



Purchase Department will review the MRN then ask for Quotation from supplier.

PURCHASING Documents



Purchase Order

Based on Quotation received, Purchasing Department will select a supplier and create an order on a Purchase Order form. A purchase order details the specification items to purchases, price per unit, delivery date and terms of payment.• This form is sent to the supplier and copies are also sent to the Accounts Department and the Store Department.



PURCHASING Documents

GOODS RECEIVED NOTE								
To: Carrier: Date of delivery:	Serial No: Date issued: Purchase Order !							
Description		Code	Quantity	Packages	Gross Weight			
	INSPECTION	REPORT		Received by:				
Quantity passed	Quantity	rejected	Remarks	Required by:				
				Accepted:				
Inspector Date				Date:				

Goods Received Note

On receipt of the goods, the store department will check the goods against the relevant purchase order, and check the delivery note which accompanies the goods. Full details of the goods are then entered into a Goods Received Note (GRN).



STORING Control

Storage space

To ensure availability of storage space, setting inventory control levels and maintain proper inventory records.

Delivery schedule

To enssure delivery time and lead time follow schedule.

Storage Cost

To minimize storage cost, materials handling cost and risk of loss due to damage, obslescence, deterioration and evaporation of goods.

Order Quantity

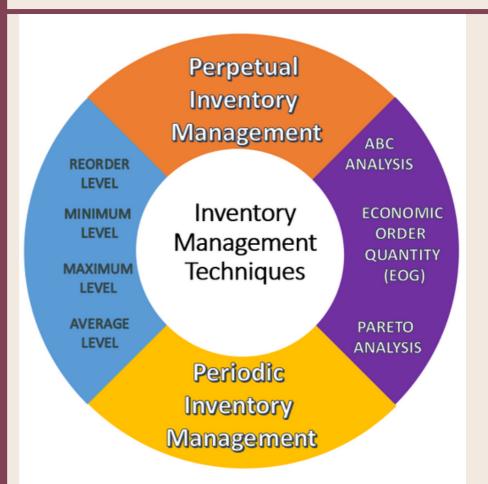
To properly determine stock level using mechanism of re-order level, minimum/maximum/average stock level, and reorder quantity using Economic Order Quantity



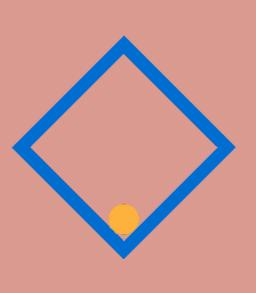


INVENTORY Management

When your inventory is properly organized, the rest of your supplychain management will fall into place.







RAW MATERIALS ISSUING PROCEDURE



Issuing materials from store must be accompanied by Materials Requisition Note to ensure that the right materials and the correct batch is issued to the right production department at the right time.

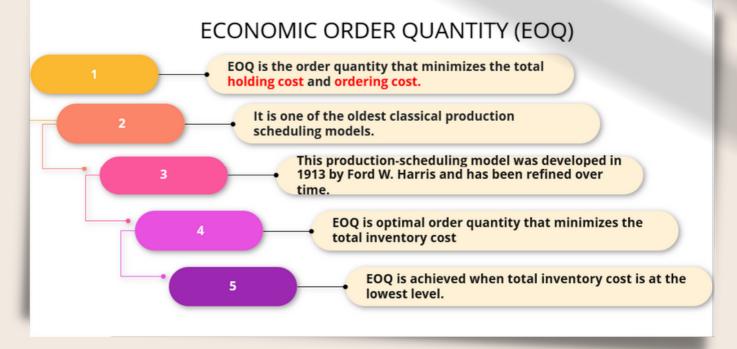
RAW MATERIALS ISSUING PROCEDURE

Control of receiving, storage, issue and return of raw material are very important. Many mis-formulation incidents occured with the wrong issue of materials from the store.



Issuance of raw materials to the production department follow proper procedure for example First In First Out (FIFO) or Last In First Out (LIFO) or Weighted Average.

ECONOMIC ORDER QUANTITY



Economic Order Quantity (EOQ), is a productionscheduling model, which was first developed by an American production engineer Ford Whitman Harris in 1913. The purpose of EOQ is to determine the perfect order quantity for inventory purchases, which will minimize inventory handling and ordering costs.

ECONOMIC ORDER QUANTITY

ß

O

\$

Lead Time

The lead time is not fluctuating (lead time is the latency time it takes a process to initiate and complete).

Cost Of The Ordering +

The cost of the ordering remains constant

Demand •

The demand rate for the year is known and evenly spread throughout the year.

Purchase Price

the purchase price is constant for every item. No cash or settlement discounts are available.

Optimal Plan

The optimal plan is calculated for only one product.

Replenishment

There is no delay in the replenishment of the stock, and the order is delivered in the quantity that was demanded, i.e. in whole batch.

Economic Order Quantity Assumptions

The Economic Order Quantity model holds certain assumptions on inventory practices and norms.

EUQ APPROACH METHOD

TABULATION	GRAPHICAL	EQUATION
Using table to locate EOQ.	Using graph to locate EOQ point.	Using formula to ascertain EOQ.

The EOQ formula is best applied in situations where demand, ordering, and holding costs remain constant over time.

Ordering Cost

Cost incurred in ordering inventory from suppliers including the cost of purchase such as delivery costs and order processing costs.

Ordering Costs

Decrease with an increase quantity ordered.

Holding Cost

Also known as carrying cost or storage cost is the total cost of holding inventory such as warehousing cost and obsolescence cost.

> All these costs are expressed in % of the cost per unit

Holding Cost

Increase linearly with an increase of quantity orders.

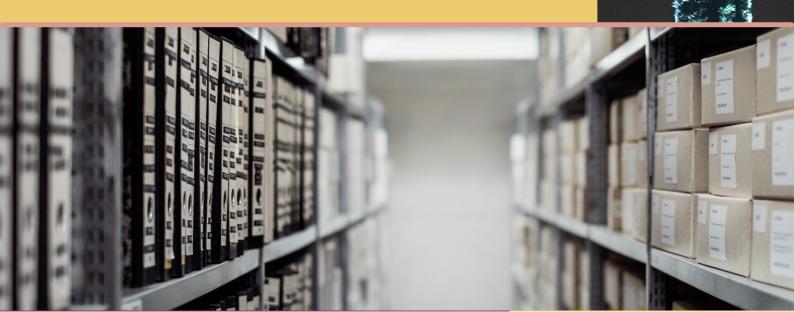
Holding Cost or Carrying cost of inventory consists of:

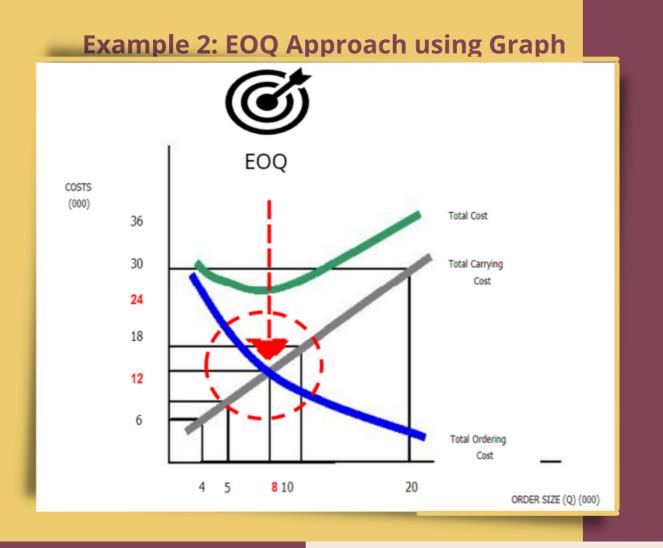
- (i) the costs of physical storage.
 - Example:
 - cost of space, insurance,
 - handling and upkeep expenses, and cost of obsolescence.
- (ii) interest on capital invested.
 - opportunity cost of the capital blocked up.

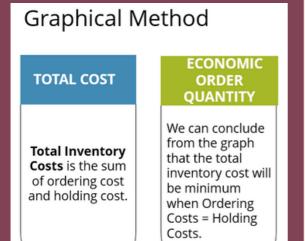
Example 1: EOQ Approach using Tabulation

EOQ APPRC	ACH	Orders (MIL)	Order Cost (RM MIL)	Holding Costs (RM MIL)	Total Costs (RM MIL)	
TABULATION		1	600	150	750	
Using table to	EOQ		300	300	600	Total
locate EOQ		3	200	450	650	inventory cost is at the lowest
		4	150	600	750	level !
		5	120	750	870	
		6	100	900	1,000	

- Order Quantity is the number of units added to inventory each time an order is placed.
- Total Inventory Costs is the sum of ordering cost and holding cost.
- EOQ is occurred when total inventory cost is at the lowest level and Order Cost = Holding Cost.

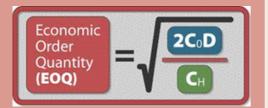






From the graph in Example 2, when Total Cost at minimum point, Total Carrying Cost is equal to Total Ordering Cost. At this point, the order size is 8,000 (x axis) and the cost is RM12,000 (y axis). We call this point as Economic Order Quantity (EOQ).

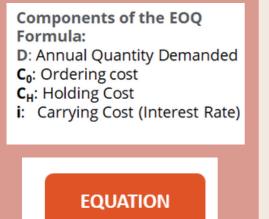
Example 3: EOQ Approach using Formula



Formula EOQ

Question:

Pujaan Hati Kanda Sdn Bhd faces an annual demand of 2,000 units. Ordering costs is RM25 per unit of quantity ordered. The carrying cost is 10% and the average holding cost per unit RM 50. What is the economic order quantity?



Using formula to ascertain EOQ.

The EOQ formula is best applied in situations where demand, ordering, and holding costs remain constant over time.

Answer:

Variable	Value
Demand (D)	2000 unit
Ordering Cost per unit (C ₀)	RM25
Holding Cost per unit (C _H)	10% X 50 =RM5

EOQ =
$$\sqrt{(2x25x2000)}$$

= 141 unit

ACTIVITY 2

QUESTION 1

A retailer expects to sell about 2400 units of a product per year. The storage space taken up in his premises by one unit of this product costed at RM20. The cost associated with ordering is RM35 per order. Insurance cost of one unit is RM10 and interest rate is 10%

You are required to calculate economic order quantity using formula.

QUESTION 2

From the following table, you are required to determine the Economic Order Quantity.

Quantity Order	Annual Ordering Cost RM	Annual Holding Cost RM	Total Cost RM	
100	7500	500	8000	
200	3750	1000	4750	
300	2000	2000	4000	
400	1800	2500	4300	
500	1500	3500	5000	
600	700	4000	4700	
700	500	4500	5000	

QUESTION 3

From the following graph, you are required to locate the Economic Order Quantity point.



ACTIVITIES ANSWERS

QUESTION 1

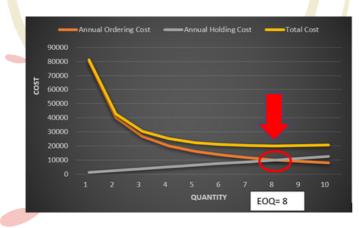
riable	Value	EOQ
mand (D)	2400 unit	LUQ
per unit	RM35	
per unit	10% (Storage cost + insurance cost) 10% (20 + 10) =RM3	

 $=\sqrt{(2x35x2400)}$ 3

= 237 unit

QUESTION 2	Quantity Order	Annual Ordering Cost RM	Annual Holding Cost RM	Total Cost RM
	100	7500	500	8000
	200	3750	1000	4750
EOG —	300	2000	2000	4000
	400	1800	2500	4300
	500	1500	3500	5000
	600	700	4000	4700
	700	500	4500	5000

QUESTION 3



56

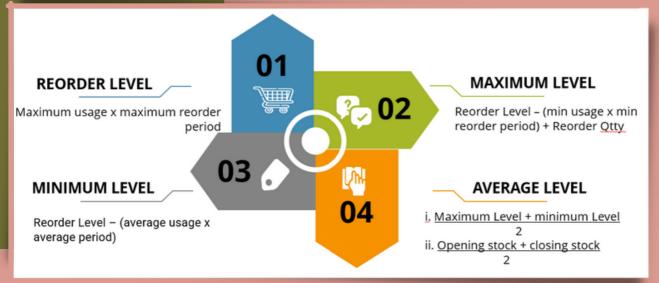
INVENTORY LEVEL CONTROL



Inventory level control is a process of managing inventory levels, whether in the warehouse or at other locations. Four (4) level used to ensure that the current inventory meets production need and minimize ordering and storage cost.



INVENTORY LEVEL CONTROL



i. Reorder Level

- Place order when inventory at this level.

ii. Maximum Level

- stop order when inventory at this level (warning level).

iii. Minimum Level

- maintain this level to prevent shortage.

iv. Average Level

- mean value of inventory within a certain time period.



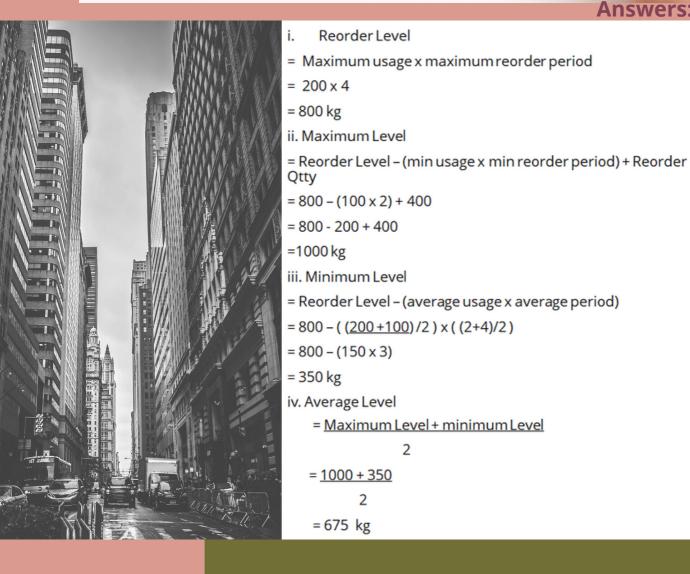
Example 4:

The following are inventory data of a manufacturing company in Shah Alam for the month of January 2020.

Maximum usage : 200 kg Minimum usage : 100 kg **Reorder Period : 2 – 4 month Reorder Quantity : 400 kg**

You are required to calculate : i.Reorder Level ii.Maximum Level iii.Minimum Level iv.Average Level





Answers:

Inventory = <u>Cost Of Goods Sold</u> Turn Over Average Ratio Inventory

INVENTORY TURNOVER RATIO

COST OF GOODS SOLD

Cost of goods is sold the accumulated costs used to create a product service bv or adding opening inventory and inventory purchases cost then deduct the closing inventory.

AVERAGE INVENTORY

Average inventory refers to the average quantity of stock available in a specified period of time. OPENING INVENTORY (OI)

= <u>OI + CI</u>

2

Average

Inventory

PURCHASES

CLOSING INVENTORY (CI)

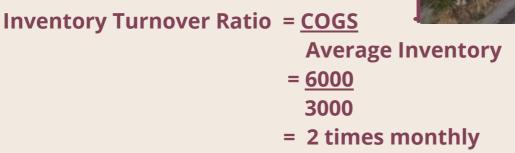


quit talking begin doing

EXAMPLE 5 The following are data given for a manufacturing company for the month of January 2020. Cost of Goods Sold = RM6,000 Opening Stock = 2,000 Closing Stock = 4,000

You are required to calculate: Inventory Turnover Ratio

Answers: Average Inventory = <u>OI + CI</u> 2 = <u>2000 + 4000)</u> 2 = 3000 kg





learn more

EXAMPLE 6

Based on Statement of Cost given, You are required to calculate: Inventory (Finished Good) Turnover Ratio

GREEN MANUFACTUR	ING CO.		
THE STATEMENT OF COST FOR THE YEAR	ENDED 31 DISEN	IBER 2020	
	RM	RM	RM
Raw Material :			
Opening Stock		3000	
(+) Purchase of Raw Materials		110000	
		113000	
(-) Closing Stock		4000	
Cost of Materials Consumed			10900
Direct Wages			6500
PRIME COST			17400
(+)Manufacturing Overhead:			
Factory Overhead (60%x 275000)			3900
MANUFACTURING COST			21300
(+) Opening Stock of Work In Progress			400
			21700
(-) Closing Stock of Work In Progress			600
PRODUCTION / MANUFACTURING COST			21100
(+) Opening stock Finished Goods			700
			21800
(-) Closing stock of Finished Goods			800
COSTS OF GOODS SOLD			21000

Answers: Inventory Turnover Ratio = 28 times annually

PERPETUAL INVENTORY SYSTEM

BIN CARDS

Bin card show summary of inventory movement and the remaining balance. The movement includes beginning balance, stock receipt, stock issue, and the ending quantity. Keep in the store.

Company Name Bia Card							
Manful Nan: Maximum Stock level Manful Calle Minisum Stock level Josofian Restart Level							
0.er	. No	献	bue		laine	Name	
AND I	98.4	01	Repetil	QY	100100	NER	

STORES LEDGER

Store Ledger is the subsidiary ledger of the cost ledger that tracts the movements of inventory with the value of the inventory. Keep in the costing department.

		STORES LEDGER CARD								
	Decipier Unit . Navinar Main								-	
			unt Rentierbeit			Renderquantiy:				
	Rezijti i			laz			Chooler			
	Decief	(unity	s	Daciel	(tatiy	5	Dæid	(uniy	S	

Bin Cards and Stores Ledger are components of Perpetual inventory System.

Perpetual inventory System is an inventory system that keeps continual track of inventory balances.

PERIODIC Inventory System



In a periodic inventory system, a physical inventory count are perform at periodic intervals and valued at the end of an accounting period

Periodic inventory System is an inventory system where inventory records are updated at periodic intervals.

INVENTORY VALUATION

FIRST IN FIRST OUT LAST IN FIRST OUT AVERAGE COST

Inventory valuation is a calculation of the value of the products or materials in the stores at the end of a particular period. The following are three methods for inventory valuation which is First In First Out (FIFO), Last In First Out (LIFO) and Weighted Average Cost (WACO)

FIFO

According FIFO valuation method, items are issued or sold in the order of oldest inventory items are sold first. This method widely used because companies typically sell products in the order in which they're purchased, so it best represents the actual flow of goods in a business.

LIFO

According LIFO valuation method, the most recently purchased or manufactured items are issue or sold first. When the prices of goods increase, Cost of Goods Sold in the LIFO method is relatively higher and ending inventory balance is relatively lower.

WACO

According LIFO valuation method, the most recently purchased or manufactured items are issue or sold first. When the prices of goods increase, Cost of Goods Sold in the LIFO method is relatively higher and ending inventory balance is relatively lower.

INVENTORY VALUATION



EXAMPLE 7

Sweet Delight purchases flour for bakery production in May 2020 as the following:

May 1	100 kg at RM41 per kg
May 10	75 kg at RM42 per kg
May 25	40 kg at RM45 per kg

Inventory issued as following:

May 13	50 kg
May 23	65 kg
May 30	50 kg

You are required to record the movement and valuation of inventory using First In First Out method.

Legend: Q - Quantity P- Price (RM) V - Value (RM)

DATE	RECEIPTS			ISSUES		BALANCE			
	Q	Р	v	Q	Ρ	v	Q	Р	v
May-01	100	41	4100				100	41	4100
May-10	75	42	3150				100	41	
							75	42	7250
May-13				50	41	2050	50	41	
							75	42	5200
May-23				50	41	2050			
				15	42	630	60	42	2520
May-25	40	45	1800				60	42	
							40	45	4320
May-30				50	42	2100	10	42	
							40	45	2220

As can be seen from above, the inventory cost under FIFO method relates to the cost of the latest purchases



EXAMPLE 8

Sweet Delight purchases flour for bakery production in May 2020 as the following:

May 1	100 kg at RM41 per kg
May 10	75 kg at RM42 per kg
May 25	40 kg at RM45 per kg

Inventory issued as following:

May 13	50 kg
May 23	65 kg
May 30	50 kg

You are required to record the movement and valuation of inventory using Last In First Out method.

Legend: Q - Quantity P- Price (RM) V - Value (RM)

DATE	RECEIPTS		ISSUES		BALANCE				
	Q	Р	v	Q	Ρ	v	Q	Ρ	v
May-01	100	41	4100				100	41	4100
May-10	75	42	3150				100	41	
							75	42	7250
May-13				50	42	2100	100	41	
							25	42	5150
May-23				25	42	1050			
				40	41	1640	60	41	2460
May-25	40	45	1800				60	41	
							40	45	4260
May-30				40	45	1800			
				10	41	410	50	41	2050

As can be seen from above, the value of inventory using LIFO will be based on outdated prices.



EXAMPLE 9

Sweet Delight purchases flour for bakery production in May 2020 as the following:

May 1	100 kg at RM41 per kg
May 10	75 kg at RM42 per kg
May 25	40 kg at RM45 per kg

Inventory issued as following:

May 13	50 kg
May 23	65 kg
May 30	50 kg

You are required to record the movement and valuation of inventory using Weighted Average Cost method.

Legend: Q - Quantity P- Price (RM) V - Value (RM)

DATE	RECEIPTS		ISSUES			BALANCE			
	Q	Р	V	Q	Р	۷	Q	Р	V
May-01	100	41	4100				100	41	4100
May-10	75	42	3150				175	41.43	7250.3
May-13				50	41.43	2071.5	125	41.43	5178.8
May-23				65	41.43	2693	60	41.43	2485.8
May-25	40	45	1800				100	42.86	4286
May-30				50	42.86	2143	50	42.86	2143

As can be seen from above, the inventory cost under Weighted Average Cost method, mean cost of purchases is used at the end of each period. Average cost of inventory changes every time a purchase is made at a different price.

EXERCISES

HOMEWORK & STUDY

Tick the question that you have successfully done.



×

×

×

×

×

×

Question 1 Question 2

Question 3

Question 4

Question 5

Question 6

Question 7

Question 8

Question 9

Question 10

 $\mathbf{X} \times \mathbf{X} \times \mathbf{X}$

69

×

××

×

×

×

Question 1

Calculate EOQ using equation, table and graph from the following:

Demand 600 units Ordering cost RM 12 per order Carrying cost 20% Price per unit RM 20.



Question 2

Glass Limited annual requirements production of 10mm glass is 100,000 units. Cost per unit of the product is RM 10 and cost for each new order is RM 100. Carrying cost is 50%.

Calculate EOQ by equation, table and by graph.

Question 3

The demand for a product is 12,500 units for three month period. Purchase price per unit is RM 15 and ordering costs is RM 20 per order placed. The annual holding cost of one unit of product is 10% of its purchase price.

What is the Economic Order Quantity (to the nearest unit)?

Question 4

Total annual requirement:4800 unit Order quantity:2,400 unit Material Cost per unit:RM10 Cost of Ordering RM8 per order Storage cost 20%

Calculate i.EOQ ii.Number of orders per year

Question 5

Maximum usage 6000kg Minimum usage 500 kg Reorder period 2 month – 8 months Reorder Quantity 3500kg

Based on the information given, you are required to calculate: i. Reorder Level ii. Maximum Level iii. Minimum Level iv. Average Level

Question 6

WhoDaresToWin Co. purchases materials SYZ in January 2020 as the following:

Jan 1	200kg at RM2 per kg
Jan 5	300kg at RM3 per kg
Jan 15	200kg at RM2 per kg
Jan 29	150kg at RM5 per kg

Inventory issued as following:

Jan 10	250kg
Jan 20	350kg
Jan 30	70kg

You are required to record the movement of inventory using i.FIFO ii.LIFO iii.Weighted Average Cost



Question 7

Cora Cora and Co. purchases materials for manufacturing product TCT in July 2020 as the following:

- July 3 700kg at RM60 per kg
- July 10 300kg at RM30 per kg
- July 21 250kg at RM72 per kg
- July 30 150kg at RM5 per kg

Inventory issued as following:

July 17	750kg
July 20	150kg
July 25	200kg
July 31	170kg

You are required to record the movement of inventory

- using i. FIFO
- ii. LIFO

iii. Weighted Average Cost



Question 8

Discuss the advantages and disadvantages of LIFO, FIFO, and the Average cost Method. (25 marks)

Question 9

Based on the Statement of Cost given, calculate: Inventory (Finished Good) Turnover Ratio.

SIN SIN	l i									
Statement of Cost for the year ended 30 June 2016										
	RM	RM	RM	RM						
Opening Inventory Raw Materials			10450							
Purchases		42100								
(-) Return Outward		700								
		41400								
Duty on purchases	2400									
Carriage inwards	4000	6400								
Purchases Cost			47800							
			58250							
(-) Closing inventory Raw Materials			11245							
Cost of Materials consumed			47005							
Direct Wages			12700							
Prime Cost			59705							
(+) Manufacturing Overhead			20000							
Manufacturing Cost			79705							
(+) Opening stock Finished Goods			20000							
(-)Closing Inventory Finished Goods			30000							
Cost of Goods Sold			69705	1						



Question 10

Based on Statement of Cost given, calculate: Inventory (Finished Good) Turnover Ratio.

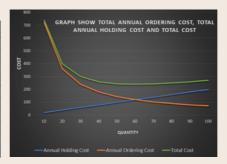
SOFI MANUFACTUR	RING		
THE STATEMENT OF COST FOR THE YEAR	ENDED 31 DISEMB	ER 2020	
	RM	RM	RM
Raw Material :			
Opening Stock		10000	
(+) Purchase of Raw Materials	13000		
Carriage inward	5000	18000	
		28000	
(-) Closing Stock		30000	
Cost of Materials Consumed			-2000
Direct Wages			35000
Direct Expenses			
Royalties			12500
PRIME COST			45500
(+)Manufacturing Overhead:			
Factory Salary		6000	
Factory Rental		1000	
Electricity and Power		2500	9500
MANUFACTURING COST			55000
(+) Opening Stock of Work In Progress			5000
			60000
(-) Closing Stock of Work In Progress			7000
PRODUCTION / MANUFACTURING COST			53000
(+) Opening stock Finished Goods			12000
			65000
(-) Closing stock of Finished Goods			23000
COSTS OF GOODS SOLD			42000

ANSWERS GUIDE

Question 1

EOQ = √<u>2X12X600)</u> = 60 UNIT (20% X 20)

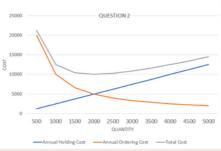
Order Quantity (Q)	Annual Holding Cost	Annual Ordering Cost	Total Cost
10	20	720	740
20	40	360	400
30	60	240	300
40	80	180	260
50	100	144	244
60	120	120	240
70	140	103	243
80	160	90	250
90	180	80	260
100	200	72	272



Question 2

EOQ = √<u>2X100X100000</u>) = 2000 UNIT (50% X 10)

Order	Annual	Annual	1	
Quantity	Holding	Ordering		250
(Q)	Cost	Cost	Total Cost	
500	1250	20000	21250	200
1000	2500	10000	12500	150
1500	3750	6667	10417	COST
2000	5000	5000	10000	100
2500	6250	4000	10250	
3000	7500	3333	10833	50
3500	8750	2857	11607	
4000	10000	2500	12500	
4500	11250	2222	13472	
5000	12500	2000	14500	



Question 3

 $EOQ = \sqrt{2X20X(12500X4)} = 1155 \text{ UNIT}$ (10% X 15)

Question 4

i.

EOQ = √<u>2X8X4800</u> = 196 UNIT (20% X 10)

ii. Number of orders per year = 4800/196 = 25 UNIT

Question 5

Ι.	Reorder Level =	$6000 \times 8 = 48000 \text{ kg}$
ii.		= 48000 - (500 x 2) + 3500 = 50500 kg
iii.	Minimum Level	= 48000 - ((6000 +500)/2 x (2+8)/2) = 48000 -16250
		= 31,750
iv.	Average Level	= (50500 + 31750) /2 = 41 125



ANSWERS GUIDE

Question 6

i. FIFO

DATE	F	RECEIPTS			ISSUES		1		
	Q	Р	v	Q	Р	v	Q	Р	v
Jan-01	200	2	400				200	2	400
Jan-05	300	3	900				200	2	
							300	3	1300
Jan-10				200	2	400			
				50	3	150	250	3	750
Jan-15	200	2	400				250	3	
							200	2	1150
Jan-20				250	3	750			
				100	2	200	100	2	200
Jan-29	150	5	750				100	2	
							150	5	950
Jan-30				70	2	140	30	2	
							150	5	810

ii. LIFO

DATE	F	RECEIPTS			ISSUES			BALANCE	
	Q	Ρ	v	Q	Ρ	v	Q	Р	v
Jan-01	200	2	400				200	2	400
Jan-05	300	3	900				200	2	
							300	3	1300
Jan-10				250	3	750	200	2	
							50	3	550
Jan-15	200	2	400				200	2	
							50	3	
							200	2	950
Jan-20				200	2	400	100	2	200
				50	3	150			
				100	2	200			
Jan-29	150	5	750				100	2	
							150	5	950
Jan-30				70	5	350	100	2	
							80	5	600

iii.WACO

DATE	RECEIPTS			ISSUES			BALANCE			
	Q	Р	v	Q	Р	v	Q	Р	v	
Jan-01	200	2	400				200	2	400	
Jan-05	300	3	900				200	2		
							300	3	1300	
Jan-10				250	3	750	200	2		
							50	3	550	
Jan-15	200	2	400				200	2		
							50	3		
							200	2	950	
Jan-20				200	2	400	100	2	200	
				50	3	150				
				100	2	200				
Jan-29	150	5	750				100	2		
							150	5	950	
Jan-30				70	5	350	100	2		
							80	5	600	



ANSWERS GUIDE

Question 7 : FIFO

DATE	RECEIPTS				ISSUES			BALANCE	
	Q	Р	v	Q	Ρ	v	Q	Р	v
Jul-03	700	60	42000				700	60	42000
Jul-10	300	30	9000				700	60	
							300	30	51000
Jul-17				700	60	42000			
				50	30	1500	250	30	7500
Jul-20				150	30	4500	100	30	3000
Jul-21	250	72	18000				100	30	
							250	72	21000
Jul-25				100	30	3000			
				100	72	7200	150	72	10800
Jul-30	150	5	750				150	72	
							150	5	11550
Jul-31				150	72	10800			
				20	5	100	130	5	650

Question 7 : LIFO

':LIFO	DATE	RECEIPTS				ISSUES		BALANCE			
• = •		Q	Р	v	Q	Р	v	Q	Р	v	
	Jul-03	700	60	42000				700	60	42000	
	Jul-10	300	30	9000				700	60		
								300	30	51000	
	Jul-17				300	30	9000				
					450	60	27000	250	60	15000	
	Jul-20				150	60	9000	100	60	6000	
	Jul-21	250	72	18000				100	60		
								250	72	24000	
	Jul-25				200	72	14400	100	60		
								50	72	9600	
	Jul-30	150	5	750				100	60		
								50	72		
								150	5	10350	
	Jul-31				150	5	750	100	60		
					20	72	1440	30	72	8160	

Question 7 : WACO

DATE	1	RECEIPTS			ISSUES			BALANCE			
	Q	Р	v	Q	Р	v	Q	Ρ	v		
Jul-03	700	60	42000				700	60	42000		
Jul-10	300	30	9000				700	60			
							300	30	51000		
Jul-17				700	60	42000					
				50	30	1500	250	30	7500		
Jul-20				150	30	4500	100	30	3000		
Jul-21	250	72	18000				100	30			
							250	72	21000		
Jul-25				100	30	3000					
				100	72	7200	150	72	10800		
Jul-30	150	5	750				150	72			
							150	5	11550		
Jul-31				150	72	10800					
				20	5	100	130	5	650		

Question 8	Method	SWERS GUI		antages	
Question 8	FIFO	 Easy to apply Income manipulation not possible. Inventory in balance sheet approximates current market value. 	1. Mismatch b cost and cu	etween current rrent revenue. burden if used	
	LIFO	 Better measure of profitability as recent cost match recent revenue. Decreased net income means less tax. 	 Difficult to maintain as it can result in older inventory never being sold. Number of international accounting standards do not allow LIFO 		
	WACO	 Simple to use. Difficult to manipulate net income. Very useful method in cases where it is impossible to differentiate goods from another. 	not approxi market valu goods.	pricing of item	
Question 9	Average Inver	ntory Inventory (Finished go	oods)		
	= <u>Opening stock + closing stock</u>				
		2			
		= <u>(20,000 + 30,000)</u>			
		2			
		= 25,000 kg			
	Turnover Ratio = COGS /Average Inventory				
		= 69,705/ 25,000			
		= 3 times			
Question 10	Average Inve	entory Inventory (Finished	l goods)⊨ <u>Op</u>	ening stock + (closing sto
				2	
	= <u>(12,000 + 23,000)</u>				
				2	
			= 17,	,500 kg	
	Turnover Ratio = COGS /Average Inventory				
	= 42000/ 17,500				
11	= 2.4 times				

ļ

References:

- 1. Eley Suzana Kasim et.al. (2019). Basic Cost Accounting, UiTM Press.
- 2. Mahanum Sulaiman and Syed Redzuan Sayed Rohani (2018). Fundamental Cost Accounting Fourth Edition. UiTM Press.
- 3. Noraihan et.al. @2018). Cost and Management Accounting. Polytechnic Series. Oxford Fajar.
- 4. Prabir Das (2013), Cost Accounting 5th Edition, Oxford University Press.
- 5. Rozainun Abdul Aziz et. Al. (2018). Management Accounting (3rd edition). Oxford Fajar Sdn Bhd.

BASIC COST ACCOUNTING (INTRODUCTION AND COSTING FOR MATERIAL)

